

**RECORDS FEE SCHEDULE 110-A
EFFECTIVE September 12, 2023**

COPIES OF PUBLIC RECORDS RCW 42.56	FEE	REFERENCE
Photocopies, printed copies of electronic records or for the use of agency equipment to make photocopies	15 cents/page	RCW 42.56.120
Scanned records, or use of agency equipment for scanning	10 cents/page	RCW 42.56.120
Records uploaded to E-mail or cloud-based data storage device or other means of electronic delivery	5 cents/each 4 electronic files or attachment	RCW 42.56.120
Records transmitted in electronic format	10 cents/gigabyte	RCW 42.56.120
CD/DVD	Actual cost of digital storage device	RCW 42.56.120
Postage	Actual cost	RCW 42.56.120
Envelope/mailing container	Actual cost	RCW 42.56.120
Tasks performed by technical/management personnel, e.g., IT data compilations, specialized access, etc.	Actual cost	RCW 42.56.120
Body Worn Camera Video Redaction	Costs of required redaction and editing	RCW 42.56.240(14)(f)