

**SHERIFF'S DEPARTMENT CIVIL FEE SCHEDULE 400-A
EFFECTIVE 2009**

| SERVICE | FEE | REFERENCE |
|--|---|---------------------|
| Summons and complaint, notice and complaint, summons and petition, notice of small claim on one defendant at any location | \$20 plus mileage | RCW 36.18.040 |
| Summons and complaint, notice and complaint, summons and petition, notice of small claim on two or more defendants at the same residence | \$25 plus mileage | RCW 36.18.040 |
| Making a return, besides mileage traveled | \$10 | RCW 36.18.040 |
| Levying each writ of attachment or writ of execution upon real or personal property | Hourly rate plus mileage, minimum 1 hour | RCW 36.18.040 |
| Filing copy of writ of attachment or writ of execution with Auditor | \$20 plus Auditor's filing fee | RCW 36.18.040 |
| Serving writ of possession or restitution without aid of the County | \$40 plus mileage | RCW 36.18.040 |
| Serving writ of possession or restitution with aid of the County | Hourly rate plus mileage; minimum 1 hour | RCW 36.18.040 |
| Serving an arrest warrant in any action or proceeding | \$50 plus mileage | RCW 36.18.040 |
| Executing any other writ or process in a civil action or proceeding | Hourly rate plus mileage; minimum 1 hour | RCW 36.18.040 |
| Mileage going or returning from any place of service or attempted service | \$0.58 per mile; \$10 minimum charge | RCW 36.18.040 |
| Service of a document within jurisdiction area known as C1 (Sequim) | \$10 fixed mileage from Port Angeles office to Sequim Detachment not including actual mileage traveled from Detachment to place of service | RCW 36.18.040 |
| Service of a document within the jurisdictional areas known as C3 (Beaver, Forks, LaPush) and C4 (Clallam Bay, Neah Bay, Seiku) | \$15 fixed mileage from Port Angeles office to West End Detachment, not including actual mileage traveled from Detachment to place of service | RCW 36.18.040 |
| Deed to lands sold upon execution or order of sale or other decree of court | \$50 paid by purchaser | RCW 36.18.040 |
| Copies of papers when insufficient copies are furnished | \$1 for first page and \$0.50 for each additional page | RCW 36.18.040(1)(k) |

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|---|--|---------------|
| Service of any other document and supporting papers for which no other fee is provided herein | \$25 | RCW 36.18.040 |
| Posting notice of sale or postponement | \$15 plus mileage | RCW 36.18.040 |
| Certificate or bill of sale of property; or certificate of redemption | \$50 | RCW 36.18.040 |
| Conducting sale of property | \$40 per hour spent at a sheriff's sale | RCW 36.18.040 |
| Fingerprinting for non-criminal purposes | \$10 for each person up to two sets; \$3 for each additional set | RCW 36.18.040 |
| Internal criminal history records check | \$10 | RCW 36.18.040 |
| Hourly rate for clerical staff | \$35.46 ¹ | RCW 36.18.040 |
| Overtime rate for clerical staff | \$53.19 ¹ | RCW 36.18.040 |
| Hourly rate for commissioned deputies | \$41.67 ² | RCW 36.18.040 |
| Overtime rate for commissioned deputies | \$62.50 ² | RCW 36.18.040 |

¹ Calculated at civil deputy pay scale, top step, plus indirect costs

² Calculated at deputy pay scale, top step, plus indirect costs