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SEP 12 2023

Ordinance 1005

Amending Clallam County Code Chapter 5.100 Consolidated Fee Schedule –  
Records Fees 110-A

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

**Section 5.100.110, Records fees 110-A is amended to read as follow:**

See attached Records fees schedule 110-A:

ADOPTED this 12 day of Sept. 2023

BOARD OF CLALLAM COUNTY COMMISSIONERS



[Signature]  
Mark Ozias, Chair

[Signature]  
Randy Johnson

[Signature]  
Mike French

ATTEST:

[Signature]  
Loni Gores  
MMC, Clerk of the Board

**RECORDS FEE SCHEDULE 110-A**  
**EFFECTIVE ~~JULY 23,~~**  
**~~2017~~SEPTEMBER 12, 2023**

<b>COPIES OF PUBLIC RECORDS</b> <b><u>RCW 42.56</u></b>	<b>FEE</b>	<b>REFERENCE</b>
Photocopies, printed copies of electronic records or for the use of agency equipment to make photocopies	15 cents/page	RCW 42.56.120
Scanned records, or use of agency equipment for scanning	10 cents/page	RCW 42.56.120
Records uploaded to E-mail or cloud-based data storage device or other means of electronic delivery	5 cents/each 4 electronic files or attachment	RCW 42.56.120
Records transmitted in electronic format	10 cents/gigabyte	RCW 42.56.120
<u>CD/DVD</u>	<u>Actual cost of digital storage device</u>	<u>RCW 42.56.120</u>
<u>Postage</u>	<u>Actual cost</u>	<u>RCW 42.56.120</u>
<u>Envelope/mailing container</u>	<u>Actual cost</u>	<u>RCW 42.56.120</u>
<u>Tasks performed by technical/management personnel, e.g., IT data compilations, specialized access, etc.</u> <u>; i.e. IT</u>	<u>Actual cost</u>	<u>RCW 42.56.120</u>
<u>Body Worn Camera Video Redaction</u>	<u>Costs of required redaction and editing</u>	<u>RCW 42.56.240(14)(f)</u>
<b><u>OTHER RECORDS</u></b>	<b><u>FEE</u></b>	
Microfilm reader	15 cents/page	
Assessor survey map (color)	\$10 each	
<del>Existing Comprehensive plan/zoning, road maps, or other large-scale maps (GIS will not create custom maps)</del>	<del>\$25 per sheet</del>	
<del>Black and white section map</del>	<del>\$5 per sheet</del>	
<del>Color Maps 18" x 24" 24" x 36" 36" x 48" 36" x 72"</del>	<del>\$6.25/sheet \$12.50/sheet \$25/sheet \$37.50/sheet</del>	
<del>CD/DVD</del>	<del>\$7</del>	
<del>Postage</del>	<del>Actual cost</del>	
<del>Tax/billing file, tax roll, delinquent property</del>	<del>\$35/each</del>	
<del>Assessment file—includes real property value, sales, improvements, land segments</del>	<del>\$45/set</del>	
<del>GIS-based technical assistance</del>	<del>\$6445/hour</del>	

RATES FOR RECORDS' TASKS	FEE	REFERENCE
Performed by technical/management personnel; i.e. IT, GIS	\$45/hour <sup>†</sup>	

<sup>†</sup> - Calculated at Salary Range 62, Step 9, includes indirect costs for IT, GIS, engineering, management and professional personnel

\* - The salary ranges and steps are established by resolution adopted by the Board of County Commissioners and are incorporated herein, as amended.