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4-09-91

ORDINANCE NO. 414, 1991

An ordinance creating a Fair Advisory Board  
and defining its powers.

BE IT ORDAINED BY THE CLALLAM COUNTY BOARD OF COMMISSIONERS:

Chapter 23.05

FAIR ADVISORY BOARD

Sections:

- 23.05.010 Purpose
- 23.05.020 Creation of Fair Advisory Board
- 23.05.030 Membership of Fair Advisory Board
- 23.05.040 Removal of Advisory Board Members
- 23.05.050 Powers of Advisory Board
- 23.05.060 Supervision
- 23.05.070 Fair Fund

C.C.C. 23.05.010. Purpose. It is the declared purpose of this ordinance to change management of the Clallam County Fair and Fairgrounds from management by the "Clallam County Fair Association", a non-profit corporation, to direct county management under the Clallam County Parks, Recreation and "Fair" Department. It is also a declared purpose of this ordinance to establish a Clallam County Fair Advisory Board and to define its roles and responsibilities.

C.C.C. 23.05.020 Creation of Fair Advisory Board. There is hereby created a Fair Advisory Board of Clallam County, Washington, to assist the county in planning, developing, organizing and operating the Clallam County Fair and fairgrounds. Such board shall consist of 15 members. Members of the board shall be appointed by the Board of Commissioners to serve without compensation.

C.C.C. 23.05.030 Membership. The board members shall be Clallam County residents and be representative of organizations of Clallam County, specific geographic areas, or be individuals with interest in the Clallam County Fair and fairgrounds. The initial Fair Advisory Board positions shall consist of the following:

<u>Board Member</u> <u>Representative from</u>	<u>Initial Member</u> <u>Appointed</u>	<u>Initial Term</u> <u>Expires</u>
(1) County Cooperative Exten.	Cynthia Picha	Jan. 1, 1992
(1) City of Port Angeles	Mavis Rosbach	Jan. 1, 1993
(1) Community of Forks	Inez Halverson	Jan. 1, 1994
(1) Communities of Sequim and Dungeness	Ginger Alexander	Jan. 1, 1995
(1) Port Angeles Chamber of Com.	Rose Wilhelm	Jan. 1, 1992
(1) Grange	Bruce Erkenbrack	Jan. 1, 1993
(1) Homemakers	Betty Embree	Jan. 1, 1993

(1) Garden Clubs	Jane Emmenegger	Jan. 1, 1995
(1) 4-H Homemakers	Connie Lammers	Jan. 1, 1992
(1) Livestock	Keith Adolphsen	Jan. 1, 1993
(1) Small animals	Richard Erwick	Jan. 1, 1994
(1) Horse groups	Ron Carlson	Jan. 1, 1995
(1) Gem/Mineral/Arts	Louise Meyer	Jan. 1, 1992
(2) At large	Daphne Eshom	Jan. 1, 1993
	Don Edwards	Jan. 1, 1994

The Board of Commissioners, upon notification of a Fair Advisory Board vacancy, shall advertise and otherwise solicit applications from candidates for the specific representative area. Suggestions and recommendations for board appointees may come from current board members, interested persons, community organizations or clubs, and department staff.

Fair Advisory Board Members shall be appointed to a four-year term. Initial board member terms as described above shall be staggered so that terms and overall board make up are not all due during the same year.

No member of the Fair Advisory Board shall work in a paid County Park, Recreation and Fair Department staff position while serving as a Fair Advisory Board Member.

C.C.C. 23.05.040 Removal of Board Members. Any Fair Advisory Board member may be removed by a majority vote of the Board of Commissioners for cause. Fair Advisory Board vacancies for unexpired terms shall be filled by appointment by the Board of County Commissioners for the unexpired portions of the term vacated.

C.C.C. 23.05.050 Powers of the Board. The County Fair Advisory Board shall:

(1) Elect its officers including a president, vice president, secretary, and other such officers as it may determine necessary.

(2) Develop board operational by-laws, hold regular open public meetings and keep written records.

(3) Advise and otherwise assist the county develop long and short range plans for fair and fairground activity and facility development.

(4) Advise and otherwise assist the county develop policies and procedures for the operation of the Clallam County fairgrounds, and other activities related to the site.

(5) Advise and otherwise assist the county develop reasonable rules and regulations that are deemed necessary for the control and overall use of the fairground facilities and programs.

(6) Plan, develop, organize, promote, operate and evaluate the Clallam County Fair as an agricultural fair and exhibition of local activities of general public interest.

(7) Advise the county as to the financial needs of the fair and fairground

activities and facilities and make recommendations for budget preparation.

(8) Promote positive public relations for the Clallam County Fair and fairgrounds. Coordinate fair functions with other agencies and the State Fair Commission.

C.C.C. 23.05.060 Supervision. The Fair Advisory Board shall operate under the direction and supervision of the Board of County Commissioners through its County Administrator and Director of Parks, Recreation and Fair Department.

C.C.C. 23.05.070 Fair Fund. The fair fund budget shall be incorporated into the county current expense fund as a division of the County Parks, Recreation and Fair departmental budget. Existing fair fund reserves shall be placed in a Fair Capital Projects Fund, and these funds dedicated for use for fairgrounds capital maintenance and construction projects. The fair fund budget shall be administered and managed by the County Administrator through the Director of Parks, Recreation and Fair Department upon approval of the Board of County Commissioners.

PAASED AND ADOPTED the 9th day of April, 1991.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Dorothy Duncan

Dorothy Duncan, Chair

Lawrence Gaydeski

Lawrence Gaydeski

Dave Cameron

Dave Cameron

ATTEST:

Karen Flores

Karen Flores  
Clerk of the Board

APPROVED AS TO FORM:

Christopher Melly

Chris Melly  
Deputy Prosecutor

cc: Parks  
Prosecutor (3)  
File  
Book  
Minutes