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04/06/04

Ordinance No. 750, 2004

Amending Chapter 3.31 to redefine purpose, add definitions, and revise fee schedule

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Chapter 3.31

**CLALLAM COUNTY PUBLIC WORKS DEPARTMENT - ROAD
DIVISION DEPARTMENT FEE SCHEDULE, DRAINAGE PLAN, AND ROAD APPROACH
PERMIT REQUIREMENTS**

Sections:

- 3.31.010 Purpose.
- 3.31.020 Definitions.
- 3.31.0230 Fee schedule.
- 3.31.040 Refund policy.
- 3.31.0350 Repeal of prior fees.
- 3.31.0460 Stormwater drainage plans requirements.
- 3.31.0570 Road approach permits requirements.
- 3.31.0680 Severability.
- 3.31.0790 Effective date.

SOURCE:	ADOPTED:
Ord. No. 410, 1991	02/19/91

AMENDED SOURCE:	ADOPTED:
Ord. No. 541, 1994	01/18/94

3.31.010 Purpose.

The public is entitled to efficient and effective ~~administration services~~ provided by the Public Works Department. ~~Since County revenue is insufficient to pay for the rising costs of these services, adoption of this chapter is necessary~~ Costs to provide certain services benefit certain individuals or companies and not necessarily the public in general. Fees should be assessed and paid for by those receiving the services and benefits -listed in this chapter.

Stormwater drainage plans and road approaches are an integral part of land development. In order to assure timely consideration of stormwater drainage and road approaches this chapter is necessary to address the requirements.

3.31.020 Definitions.

The following terms when used in this chapter have the following meanings:

(1) "Standard residential drainage plan review" means review of drainage plan applications using standard method drywells for containing roof runoff for a single-family residential development. This also covers review of drainage plans pursuant to preapproved comprehensive drainage plans unless the preapproved comprehensive plan requires an engineered plan or unless the drainage plan exceeds the limits of the preapproved comprehensive drainage plan.

(2) "Alternative residential drainage plan review" means review of drainage plans for residential applications not included under Standard Residential Drainage Plan Review. Examples include alternative plans such as storage ponds, minor impacts on large parcels, residential drainage plans designed by an engineer licensed in Washington.

(3) "Engineered non-residential drainage plan review" means review of drainage plans for non-residential developments. These drainage plans must be designed by an engineer licensed in Washington.

(4) "Pre-application review" means attendance by the development review engineer or his representative at meetings with the proponent to discuss general requirements for the project.

(5) "Plat application review" means review of plats to determine potential impacts.

(6) "Road impact review" means review of projects to determine impacts to county roads, to review mitigation plans, and to assure proper construction.

(7) "Survey review" means checking plats for conformance to various survey requirements. Plats with more than four lots may require additional fees under Miscellaneous, below.

(8) "Miscellaneous" means review, inspection, and technical work related to developments such as survey requirements, road improvements, and drainage systems.

(9) "Road approach permit review" means review and process applications for proposed driveways. A preliminary site visit is required to check for sight distance, intersection clearance, and drainage needs. After a permit is issued and work is complete another site visit is required for inspection and approval of the work.

(10) "Right of way use permit" means review and process applications for personal use of right of way for such uses as landscaping, fence construction, and grading. A preliminary site visit is required to set permit conditions and another site visit is needed for inspection and approval of the work.

(11) "Right of way permit review – Push, bore, overhead" means review and process applications to push or bore utilities under county roads or to install overhead facilities. A preliminary site visit is required to set permit conditions and another site visit is needed for inspection and approval of the work.

(12) "Right of way permit review – Open cut road prism" means review and process applications to trench within the county road prism. A preliminary site visit is required to set permit conditions and another site visit is needed for inspection and approval of the work.

(13) "Right of way permit review – Open cut beyond road prism" means review and process applications to trench within the right of way outside the county road prism. A preliminary site visit is required to set permit conditions and another site visit is needed for inspection and approval of the work.

(14) "Right of way blanket utility permit review" means review and process utility applications and installations, by special agreement. Agreements must be entered into and adhered to, to abide by certain conditions, and to pay estimated costs upon periodic billing by the county.

(15) "Right of way permit review – Commercial use" means to facilitate private use of county property for commercial endeavors such as closure of roads for movie filming or commercials.

(16) "Right of way permit review – Special use" means to facilitate extraordinary use of county property for such things as providing signs and traffic control for special events such as marathons, biking events, or festivals.

(17) "Motorist information sign" means review applications for motorist information signing in accordance with CCC 9.21, Motorist Information Signs, and to install the sign, if approved. The per sign fee covers site inspection and sign installation. The annual maintenance fee must be paid each year in order for the sign to remain in place.

(18) "Right of way vacation petition" means processing a petition to vacate county right of way. The fee covers costs for advertising, posting, researching, reporting, filing, public meetings, etc. Note - The value of the right of way and related costs is to be compensated in accordance with CCC 9.04.

(19) "Road prism" means the road surface including the shoulders and also the roadside within 5 feet of the shoulder.

Drainage plans are methods to contain and control storm water runoff and may include drywells, infiltrations systems, storage ponds, controlled release devices, and other engineered systems.

3.31.0230 Fee schedule.

The following fee schedule is hereby adopted for administration-services provided by the Clallam County Public Works Department:

- (1) Review of residential drainage plans utilizing standard drywells (per each) \$20.00
- (2) Review of residential drainage plans not utilizing standard drywells (per each) \$80.00
- (3) Review of commercial drainage plans (per square foot of added impervious surface or equivalent) \$0.01 (\$160.00 minimum)
- (4) Review proposed developments for impacts to County roads (per vehicle trip expected to be generated by the development based on one-way trips per ITE Trip Generation Manual or traffic study) \$1.00 (\$100.00 minimum)
- (5) Review short plat applications (per each) \$50.00
- (6) Review short plat for survey adequacy (per original submittal and again for each resubmittal) \$85.00
- (7) Road approach permit (per each) \$180.00
- (8) Review and inspect all work related to developments such as survey requirements road improvements, and drainage systems \$40.00 per hour

	Item	For years 2004 and 2005	Beyond 2005 until updated
(1)	Standard Residential Drainage Plan Review	\$20 per plan	\$22.50 per plan
(2)	Non-Standard Residential Drainage Plan Review	\$90 per plan	\$95 per plan
(3)	Engineered Non-Residential Drainage Plan Review	\$0.01 per square foot of equivalent impervious surface. \$245 minimum	\$0.011 per square foot of equivalent impervious surface. \$260 minimum
(4)	Preapplication Review	\$90 each	\$95 each
(5)	Plat Application Review	\$85 each	\$90 each
	Item	For years 2004 and 2005	Beyond 2005 until updated
(6)	Road Impact Review	\$1 per average daily trip (ADT) generated \$100 minimum	\$1.05 per average daily trip (ADT) generated \$105 minimum
(7)	Survey Review	\$90 each	\$95 each
(8)	Miscellaneous	\$50 per hour	\$55 per hour
(9)	Road Approach Permit Review	\$150 each	\$160 each
(10)	Right of Way Use Permit	\$150 each	\$160 each

(11)	<u>Right of Way Permit Review – Push, Bore, Overhead</u>	<u>\$150 each*</u>	<u>\$160 each*</u>
(12)	<u>Right of Way Permit Review – Open Cut Road Prism</u>	<u>\$55 per linear foot***</u> <u>\$150 minimum</u>	<u>\$60 per linear foot***</u> <u>\$160 minimum</u>
(13)	<u>Right of Way Permit Review – Open Cut Beyond Road Prism</u>	<u>\$5 per linear foot**</u> <u>\$150 minimum*</u>	<u>\$5.50 per linear foot**</u> <u>\$160 minimum*</u>
(14)	<u>Right of Way Blanket Utility Permit Review</u>	<u>Recover all costs per special arrangement</u>	<u>Recover all costs per special arrangement</u>
(15)	<u>Right of Way Permit Review – Commercial Use</u>	<u>Recover all costs per special arrangement \$150 minimum</u>	<u>Recover all costs per special arrangement \$160 minimum</u>
(16)	<u>Right of Way Permit Review – Special Use</u>	<u>Recover all costs beyond legitimate public use. \$150 minimum</u>	<u>Recover all costs beyond legitimate public use. \$160 minimum</u>
(17)	<u>Motorist Information Sign</u>	<u>\$150 each sign</u> <u>+\$25 annual maintenance fee for each sign</u>	<u>\$160 each sign</u> <u>+\$27.50 annual maintenance fee for each sign</u>
(18)	<u>Right of Way Vacation Petition</u>	<u>\$750</u>	<u>\$800</u>

*Base Permit fees will be waived if the permit is for work that results in improved roadside safety by removing existing hazardous utilities from the clear zone. If existing hazardous utilities are not removed from the clear zone but the roadside is made safer a reduced fee will be allowed. Clear zones will be evaluated in accordance with criteria in effect at the time; currently WSDOT Design Manual Chapter 700.

**The linear foot fee will be waived: 1) for plowed installations which are subsequently wheel rolled to close the slot; 2) for excavated installations if backfill is done with preapproved, free-draining granular material (less than 5 percent passing the #200 wet sieve) that locks up (not loose like clean sand, pea gravel, or drain rock) and is compacted; 3) for excavated installations if backfill is done with “clean reject sand” (a sandy byproduct of gravel crushing and screening operations) and thoroughly compacted with mechanical compactors; and 4) for public irrigation district and irrigation ditch company pipe installations backfilled and compacted in accordance with Natural Resources Conservation Service (NRCS) construction specifications CS-17 Structural Backfill and CS-52 Conduits and Pipelines. In cases 2, 3, and 4 the compaction requirement is not less than 90 percent of AASHTO T99, Standard Proctor.

***The linear foot fee will be waived for a trench which open cuts the road prism when the trench work is coincident with a county road reconstruction project that will result in the entire roadbed, from the base up, being reconstructed at the location of the open cut.

If the combined fees applied to a project based on the individual fees outlined above exceed \$1,000 the County will, if timely requested by the applicant, monitor its actual time relative to the project and will bill the applicant for the actual hours times \$40-50 per hour. Payment shall be paid to the County within thirty-(30) days of billing.

If the County determines that costs due to a project should be billed on an hourly basis instead of the above fee schedule, it may monitor its hours relative to the project and bill the applicant at \$40

50 per hour. Payment shall be paid to the County within thirty (30) days of billing. Final approval will be dependent upon payment.

3.31.040 Refund policy.

Refunds are not ordinarily given but may be requested where an application is withdrawn or denied prior to the county expending the full amount of the fee. An example would be if a road approach was denied after the initial field inspection of the proposal and the final field inspection of the work and permit processing would not be needed. In this case half of the fee may be refunded.

3.31.0350 Repeal of prior fees.

The fees set in this chapter supersede any prior fees set by ordinance or resolution for the administrative services covered herein.

3.31.0460 Stormwater drainage plans requirements.

Approval of a stormwater drainage plan shall be obtained from the Clallam County Public Works Department prior to obtaining other permits, including but not limited to building permits, for actions that may affect stormwater runoff. Stormwater drainage plans shall comply with the ~~guidelines of the Clallam County requirements Public Works Department.~~

3.31.0570 Road approach permits requirements.

An approved road approach permit shall be obtained from the Clallam County Public Works Department prior to obtaining other permits including but not limited to building permits, and for actions that may affect access to County roads. Road approaches shall comply with the guidelines of the Clallam County Public Works Department.

3.31.0680 Severability.

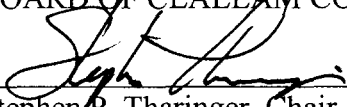
If any provision of this chapter is held invalid by a court of competent jurisdiction, the remaining provisions shall remain valid.

3.31.0790 Effective date.

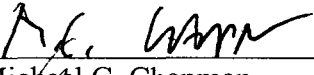
This chapter shall take effect ten (10) days ~~from~~ after adoption of this ~~chapter~~ ordinance.

ADOPTED this sixth day of April 2004

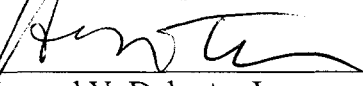
BOARD OF CLALLAM COUNTY COMMISSIONERS



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ATTEST:



Trish Perrott, Clerk of the Board