

Ordinance 754

Creating a chapter titled Consolidated Fee Schedule in order to incorporate all county fees and costs into one location in the Clallam County Code

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Chapter 5.100

CONSOLIDATED FEE SCHEDULE

Sections:

- 5.100.010 Purpose.
- 5.100.020 Repealer.
- 5.100.030 Hourly rates to be adjusted.
- 5.100.040 Fees do not supercede state law.
- 5.100.110 Records fees.
- 5.100.111 Administrative services.
- 5.100.112 Permits and licenses issued by the Board of Commissioners.
- 5.100.470 Animal license and registration fees.
- 5.100.471 Impound fees, shelter fees, and animal services costs.
- 5.100.700 Severability.
- 5.100.710 Effective date.

5.100.010 Purpose.

The Board of Commissioners finds that the public would best be served if the various fees collected by Clallam County were in a consolidated fee schedule rather than spread throughout the County Code. The purpose of this chapter is to group county fees into a consolidated schedule.

5.100.020 Repealer.

The fees set in this chapter supersede any prior fees set by ordinance or resolution for the services covered herein, and fees previously adopted by ordinance for the services covered herein are expressly repealed.

5.100.030 Hourly compensation rates to be adjusted.

The hourly compensation rates herein shall be automatically adjusted on January 1 of each year by the Seattle/Tacoma Consumer Price Index (CPI-W) for the previous year, October to October.

5.100.040 Fees do not supercede state law.

The fees established in this chapter do not supercede those established in State law, unless specified.

5.100.110 Records fees.

COPIES OF PUBLIC RECORDS	FEE	REFERENCE
Copier or Printer up to 11" x 17" black and white	\$0.15 per page side	
E-mail or FTP	Actual time to copy, zip, and e-mail at hourly rate	
Color copier or printer up to 11" x 17"	\$2 for first page side; \$1 per page side after	
Microfilm reader	\$0.15 per page side	
Color plotter large planning map	\$15 per sheet	
Assessor map (color)	\$10 each	
Black and white section map	\$5 per sheet	
Blueprints 18" x 24" 24" x 36" 42" x 48" 42" x 72" 42" x 96"	\$1 per sheet \$1.50 per sheet \$3 per sheet \$4 per sheet \$5 per sheet	
CD	Actual copy time at custom records hourly rate	
Audio Cassette Tape County-supplied tape Citizen-supplied tape	\$7 per tape ¹ \$5 per tape ¹	
County-supplied video tape	\$25 per tape	
AS400 media	Actual cost of media plus time at AS400 technical rate	
Preliminary or final budget (B&W)	\$0.15 per page side	
Mailing a public record	Actual cost	
RATES FOR RECORDS' TASKS	FEE	REFERENCE
Performed by clerical personnel	\$40/hour ⁴	
Performed by technical/management personnel (PC-based)	\$50/hour ⁵	
Performed by technical/management personnel (AS400-based)	\$70/hour ⁶	

¹ Calculated at 10 minutes, Salary Range 50, Step 9, includes indirect costs, cost of CD or tape

² Subject to County Policy

³ Total attendees over the entire event

⁴ Calculated at Salary Range 50, Step 9, includes indirect costs and \$10 per hour for computer time and application costs

⁵ Calculated at Salary Range 62, Step 9, includes indirect costs and \$10 per hour for computer time and application costs – includes IT, GIS, engineering, management and professional personnel

⁶ Calculated at Salary Range 62, Step 9, includes indirect costs and \$30 per hour for computer time and application costs – includes IT, GIS, engineering, management and professional personnel.

* The salary ranges and steps are established by resolution adopted by the Board of County Commissioners and are incorporated herein, as amended.

5.100.111 Administrative services.

SERVICE	FEE	REFERENCE
Notary ²	\$5	
Certification of copy	See Auditor's fees	
Returned check (NSF)	\$25	

5.100.112 Permits and licenses issued by the Board of Commissioners.

PERMIT/LICENSE	FEE	REFERENCE
Assembly or festival permit 200 to 1,000 Attendees ³ 1,001 to 5,000 Attendees ³ 5,001 and Above ³	\$150 \$700 \$1,500	CCC 15.02
Outdoor festival permit	\$2,500	CCC 15.08
Dance permit Single dance Annual permit	\$25 \$150	CCC 7.12
Junk dealer license	\$100 annually	CCC 7.01
Second-hand dealer license	\$100 annually	CCC 7.01
Pawnbroker license	\$250 annually	CCC 7.02
Massage parlor license	\$100 annually	CCC 7.08
Amusement device license Mini-bowling and shuffleboard Other Owner license Proprietor license	\$50 annually \$300/5;\$50 each additional \$50 each	CCC 7.16 CCC 7.16.050(1) CCC 7.16.050(2)(a) CCC 7.16.050(2)(b)

5.100.470 Animal license and registration fees.

LICENSE	FEE	REFERENCE
Neutered or spayed dog with current rabies vaccination	\$10	CCC 17.02.015
Neutered or spayed cat with current rabies vaccination	\$8	CCC 17.02.045
Non-neutered or non-spayed dog or cat	\$35	CCC 17.02.015 and CCC 17.02.045
Certified assist dog for the disabled – lifetime license with free renewal every 3 years with proof of rabies vaccination	\$15	CCC 17.02.015
Unlicensed impounded dogs	2 times licensing fee	CCC 17.06.040
Late penalty	\$5	CCC 17.02.015 and CCC 17.02.045
Replacement tag	\$5	CCC 17.02.015 and CCC 17.02.045
Private licensing outlet service fee	\$3	CCC 17.02.015 and CCC 17.02..045
Commercial kennel or cattery	\$100	CCC 17.09.020
Private kennel or cattery	\$75	CCC 17.09.030
REGISTRATION	FEE	REFERENCE
Potentially dangerous dog – Initial	\$100	CCC 17.03.040

Potentially dangerous dog - Renewal	\$50	CCC 17.03.040
Dangerous dog - Initial	\$150	CCC 17.03.050
Dangerous dog - Renewal	\$100	CCC 17.03.050
Late penalty	\$20	CCC 17.03.040 and CCC 17.03.050
Replacement tag	\$3	CCC 17.03.040 and CCC 17.03.050

License fees may be reduced, upon the request of the owner at the time the license is purchased, by 10 percent upon presentation of an AKC good citizenship certificate for the animal.

5.100.471 Impound fees, shelter fees, and animal services costs.

IMPOUND	FEE	REFERENCE
First redemption within 12 month period	\$25	CCC 17.05.030 and CCC 17.06.040
Second redemption within 12 month period	\$50	CCC 17.05.030 and CCC 17.06.040
Third or subsequent redemption within a 12 month period	\$75	CCC 17.05.030 and CCC 17.06.040
Potentially dangerous dog	\$50	CCC 17.05.030 and CCC 17.06.040
Dangerous dog	\$100	CCC 17.05.030 and CCC 17.06.040
Livestock (each animal)	\$100	CCC 17.05.030 and CCC 17.06.040
Inherently dangerous animals	\$100 (minimum)	CCC 17.05.030 and CCC 17.06.040
TRANSPORTATION	COST	REFERENCE
By Animal Control Officer	\$0	CCC 17.05.030 and CCC 17.06.040
By others	Reasonable cost	CCC 17.05.030 and CCC 17.06.040
DAILY BOARDING	COST	REFERENCE
At shelter	Not more than \$20	CCC 17.05.030, CCC 17.06.040, and, CCC 17.06.060
Animals requiring specialized care	Not more than \$40	CCC 17.05.030, CCC 17.06.040, and CCC 17.06.060
By others	Reasonable cost	CCC 17.05.030, CCC 17.06.040, and 17.06.060
EUTHANASIA	COST	REFERENCE
At County shelter	Not more than \$45	CCC 17.06.060
By others	Reasonable cost	CCC 17.06.060
DISPOSAL AT COUNTY SHELTER	COST	REFERENCE
0-30 lbs	\$20	CCC 17.06.060
31-70 lbs	\$30	CCC 17.06.060
71-100 lbs	\$45	CCC 17.06.060

101-300 lbs	\$60	CCC 17.06.060
Greater than 300 lbs	\$1 per pound	CCC 17.06.060
By others	Reasonable cost	CCC 17.06.060
OTHER SHELTER SERVICES	COST	REFERENCE
Veterinarian (including medications)	Reasonable cost	CCC 17.06.060
Rabies vaccination	As negotiated with local veterinarians	CCC 17.06.060

(1) The Director shall have the authority to determine what transportation, boarding, euthanasia, disposal, and veterinarian costs are reasonable in connection with services provided to the County by any agent of the Animal Control Authority.

(2) The Director or designee shall have the authority to waive licensing fees, registration fees, and impound fees and costs, in whole or in part, when to do so would further the goals of the Animal Control Authority and be in the public interest. In determining whether a waiver should apply, the following elements must be taken into consideration:

- (a) The reason the animal was impounded;
- (b) The reason or basis for the violation, the nature of the violation, the duration of the violation, and the likelihood the violation will not recur;
- (c) The total amount of the fees charged as compared with the gravity of the violation;
- (d) The effect on the owner, the animal's welfare and the Animal Control Authority if the fees or costs are not waived and no payment is received.

5.100.700 Severability.

If any section, sub-section, paragraph, sentence, clause, or phrase of this title is for any reason held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this chapter; it being herein expressly declared that this chapter and each section, sub-section, paragraph, sentence, clause and phrase thereof would have been adopted irrespective of the fact that one (1) or more other sections, sub-sections, paragraphs, sentences, clauses, or phrases be declared invalid or unconstitutional.

5.100.710 Effective date.

This chapter shall take effect ten (10) days after adoption.

ADOPTED this thirteenth day of July 2004

BOARD OF CLALLAM COUNTY COMMISSIONERS

Stephen P. Tharinger
Stephen P. Tharinger, Chair

Michael C. Chapman
Michael C. Chapman

ATTEST:

Trish Perrott
Trish Perrott, CMC, Clerk of the Board

Howard V. Doherty, Jr.
Howard V. Doherty, Jr.