

*Amended by  
Ordinance No. 137*

**ORIGINAL  
Clallam County Commissioners  
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Ordinance No. 77 1977

AN ORDINANCE  
establishing the Clallam County Code,  
and adopting the procedures for inclusion of matter within that Code;  
and adopting a chapter in the Clallam County Code (C.C.C.)

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Chapter 1.01\*

Codification

Sections:

- 1.01.010 Code Created
- 1.01.020 Code as Proof of Ordinance
- 1.01.030 Code to Consist of Titles, Chapters and Sections
- 1.01.040 Form of Chapters
- 1.01.050 Form of Sections
- 1.01.060 Format of Ordinance
- 1.01.070 New Material Format
- 1.01.080 New Material Adoption
- 1.01.090 Amendment of Code
- 1.01.100 Prior Ordinances - Codification
- 1.01.110 Prior Ordinances - Not Yet Codified

C.C.C. 1.01.010. Code Created. There is hereby established the Clallam County Code, which will be a codification of all of the ordinances of permanent and general effect of Clallam County, Washington. Upon adoption of an ordinance as a portion of the Code, in accordance with the procedures of this chapter, the codified ordinance shall be the official form of ordinances of Clallam County.

C.C.C. 1.01.020. Code as Proof of Ordinance. Copies of the ordinances codified in published form in accordance with the procedures

\*New Chapter

of this chapter shall be received as proof of the ordinances of permanent and general effect of Clallam County, in all courts.

C.C.C. 1.01.030. Code to Consist of Titles, Chapters and Sections.

The Clallam County Code shall consist of titles, chapters and sections. Each title shall be an appropriate group of ordinances, based upon subject matter. The Code shall consist of fifty-one (51) titles, which shall be as follows:

1. General Provisions
3. Administration/Personnel
5. Revenue and Finance
7. Business Licenses and Regulations
9. Roads, Highways and Bridges
11. Motor Vehicles
13. Water/Sewers
15. Public Peace, Safety, Morals
17. Animals, Livestock
19. Health and General Welfare
21. Building and Construction
23. Parks
25. Forest Products
27. Environment
29. Subdivisions
31. Comprehensive Plan
33. Zoning
35. Shorelines
37. Initiative/Referendum; Charter Amendment
39. Reserved
41. Reserved
43. Reserved
45. Reserved
47. Reserved
49. Reserved
51. Reserved

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If an ordinance does not fall within an appropriate title, as stated

above, a new title shall be assigned to that ordinance from those titles reserved. Even numbers having not been assigned as titled or reserved shall be assumed to be reserved as future needs may require.

C.C.C. 1.01.040. Form of Chapters. Each ordinance shall be a separate chapter of the Clallam County Code, or, if an amendatory ordinance, shall amend existing chapter(s). Each new chapter shall be assigned to an appropriate title, and shall receive a separate chapter number within that title.

C.C.C. 1.01.050. Form of Sections. Each chapter of the Clallam County Code shall consist of sections, which shall be an appropriate and logical division of the ordinance. Each section shall be consecutively numbered, beginning with section .010. Each section shall be given a title generally describing the contents of the section, but which title shall not be a part of the section, ordinance, or Code.

Subsections shall be consecutively numbered, beginning with (1); sub-subsections shall be consecutively lettered, beginning with (a); and, sub-sub-subsections shall be consecutively numbered by Roman numeral, beginning with (i).

C.C.C. 1.01.060. Format of Ordinance.

(1) The format of an ordinance for adoption shall be substantially as follows:

"Ordinance No. \_\_\_\_ (year)  
(Description of Ordinance)

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

(Title and Chapter Numbers)  
(Chapter Title)

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Sections:

(Title, Chapter, Section numbers) (Section Title)

(List of all sections within chapter in accordance with above form)

C.C.C. (Title, Chapter, Section numbers; Section Title). (all text of

ordinances, broken down into appropriate sections, each with the heading as immediately above described.)

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_.

BOARD OF CLALLAM COUNTY COMMISSIONERS  
(signature lines)

ATTEST:

\_\_\_\_\_  
(signature) Clerk of the Board"

(2) When placed into the Code, the ordinance number, description, the phrases "Be it ordained by the Board of Clallam County Commissioners" and "Adopted this \_\_\_ day of \_\_\_\_\_, 19\_\_", and signature lines shall be omitted from the Code.

C.C.C. 1.01.070. New Material - Format. When a new ordinance is introduced by a Commissioner, it shall, prior to adoption, be placed into the form required by C.C.C. 1.01.040-.060 above. Upon request of the Board, the Prosecuting Attorney shall prepare the new material, in conformance with the requirements of those sections (.040-.060), and shall return the introduced ordinance to the Board in the proper form within ten (10) days of their request.

C.C.C. 1.01.080. New Material - Adoption. The Commissioners, once the ordinance is placed into the proper form, may adopt the new material as an ordinance, following all requirements of the Clallam County Home Rule Charter and state law. If the ordinance is adopted, all official copies of the Code shall be supplemented within twenty (20) days of the adoption, to reflect the new ordinance.

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C.C.C. 1.01.090. Amendment of Code. Amendments to materials included in the Code shall set forth the full text of the section, subsection, etc., which is amended, and shall also set forth the full text of the amendment.

Amendments shall give a general statement of whether the change is an addition, amendment, or deletion, and shall substantially follow the following format:

(1) "Add a new section (Title)(Chapter)(Section):" All new material shall be underlined.

(2) "Amend section (Title)(Chapter) (Section, etc.) to read as follows:" All new material shall be underlined, material deleted shall be placed within double parentheses and scored through.

(3) "Delete (Title)(Chapter)(Section, etc.):" Deleted material shall be double parenthesized and scored through.

C.C.C. 1.01.100. Prior Ordinances.

(1) Ordinances adopted prior to the date of this ordinance, except those ordinances which state they are adopted as a chapter of this Code, shall be codified in accordance with the procedures of this section and section .110 (C.C.C. 1.01.100-.110). Those ordinances adopted prior to the date of this ordinance which are a part of this Code shall be a part of the Code, and need not comply with the procedures of this section.

(2) The ordinances shall first be edited to the extent necessary to modernize and clarify the language of the ordinance. The Board may make such changes as it deems necessary in the substance of the ordinance. The ordinance shall then be prepared in accordance with the form set forth in C.C.C. 1.01.040-.060 above.

(3) Subsequent to the preparation of the ordinance in the form required by this chapter, pursuant to subsection two (2) of this section, the Commissioners may proceed to adopt the revised form of the prior ordinance. Adoption of the material in the revised form shall constitute repeal of the prior ordinance. In adopting an ordinance, the Commissioners shall follow all procedures required by the Clallam County Home Rule Charter, and state law, and shall enumerate those prior ordinances repealed.

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C.C.C. 1.01.110. Prior Ordinances - Not Yet Codified. Those

ordinances of Clallam County existing and effective at the time of adoption of this ordinance shall remain effective and binding until such time as they are adopted by ordinance of the Board as a part of this Code.

ADOPTED this 13<sup>th</sup> day of December, 1977.

BOARD OF CLALLAM COUNTY COMMISSIONERS

Howard V. Doherty, Jr.  
Howard V. Doherty, Jr., Chairman

Dick Lotzgesell  
Dick Lotzgesell

Ronald N. Richards  
Ronald N. Richards

ATTEST:

Alice C. Thorne  
Alice C. Thorne, Auditor  
and Clerk of the Board

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