

Ordinance 808

An ordinance amending Chapter 5.100, Consolidated Fee Schedule, Clallam County Code, to add fees levied by the Road Division and repealing Chapter 3.31, Clallam County Public Works Department – Road Division Fee Schedule, Drainage Plan, and Road Approach Permit Requirements; and the underlying Ordinance 410, 1991

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Section 1. A new section .235, Definitions – Roads Division, is created to read as follows:

- (1) “Drainage plan” means the method to contain and control storm water runoff and may include drywells, infiltrations systems, storage ponds, controlled release devices, and other engineered systems.
- (2) “Standard residential drainage plan review” means review of drainage plan applications using standard method drywells for containing roof runoff for a single-family residential development. This also covers review of drainage plans pursuant to pre-approved comprehensive drainage plans unless the pre-approved comprehensive plan requires an engineered plan or the drainage plan exceeds the limits of the pre-approved comprehensive drainage plan.
- (3) “Alternative residential drainage plan review” means review of drainage plans for residential applications not included under standard residential drainage plan review. Examples include alternative plans such as storage ponds, minor impacts on large parcels, or residential drainage plans designed by an engineer licensed in Washington.
- (4) “Engineered nonresidential drainage plan review” means review of drainage plans for nonresidential developments. These drainage plans must be designed by an engineer licensed in Washington.
- (5) “Pre-application review” means attendance by the development review engineer or his representative at meetings with the proponent to discuss general requirements for the project.
- (6) “Plat application review” means review of plat applications to determine potential impacts.
- (7) “Road impact review” means review of projects to determine impacts to County roads, to review mitigation plans, and to assure proper construction.
- (8) “Survey review” means checking plats for conformance to various survey requirements. Plats with more than four lots may require additional fees under “Miscellaneous” in CCC 3.31.030.
- (9) “Miscellaneous” means review, inspection, and technical work related to developments such as survey requirements, road improvements, and drainage systems.
- (10) “Road approach permit review” means to review and process applications for proposed driveways. A preliminary site visit is required to check for sight distance, intersection clearance, and drainage needs. After a permit is issued and work is complete, another site visit is required for inspection and approval of the work.
- (11) “Road surface” means the paved portion of the road or traveled way.
- (12) “Road shoulder” means the area within 5 feet of the edge of the road surface.
- (13) “Right-of-way use permit review” means to review and process applications for personal use of right of way for such uses as landscaping, fence construction, and grading. A preliminary site visit is required to set permit conditions and another site visit is needed for inspection and approval of the work.
- (14) “Right-of-way permit review – Push, bore, overhead” means to review and process applications to push or bore utilities under County roads or to install overhead facilities. A

preliminary site visit is required to set permit conditions and another site visit is needed for inspection and approval of the work.

(15) “Right-of-way permit review – Open cut road surface” means review and process applications to trench within the County road surface. A preliminary site visit is required to set permit conditions and another site visit is needed for inspection and approval of the work.

(16) “Right-of-way permit review – Open cut road shoulder” means review and process applications to trench within the right of way within 5 feet of the road surface. A preliminary site visit is required to set permit conditions and another site visit is needed for inspection and approval of the work.

(17) “Right-of-way permit review – Open cut beyond road shoulder” means review and process applications to trench within the right of way outside the County road shoulder. A preliminary site visit is required to set permit conditions and another site visit is needed for inspection and approval of the work.

(18) “Right-of-way permit review – Commercial use” means to facilitate private use of County property for commercial endeavors such as closure of roads for movie filming or commercials.

(19) “Right-of-way permit review – Special use” means to facilitate extraordinary use of County property for such things as providing signs and traffic control for special events such as marathons, biking events, or festivals.

(20) “Motorist information sign” means review applications for motorist information signing in accordance with Chapter 9.21 CCC, Motorist Informational and Private Road Name Signs, and to install the sign, if approved. The per-sign fee covers site inspection and sign installation. The annual maintenance fee must be paid each year in order for the sign to remain in place.

(21) “Right-of-way vacation petition” means processing a petition to vacate County right of way. The fee covers costs for advertising, posting, researching, reporting, filing, public meetings, etc. Note: The value of the right of way and related costs is to be compensated in accordance with Chapter 9.04 CCC.

Section 2. A new section .240, Permit requirements, is created to read as follows:

Approval of a storm water drainage plan shall be obtained from the Clallam County Public Works Department prior to obtaining permits, including but not limited to building permits, for actions that may affect storm water runoff. Storm water drainage plans shall comply with Clallam County requirements.

An approved road approach permit shall be obtained from the Clallam County Public Works Department prior to obtaining other permits including but not limited to building permits, and for actions that may affect access to County roads. Road approaches shall comply with the guidelines of the Clallam County Public Works Department.

Section 3. A new section .245, Fees for Road Division Services – See Fee Schedule 245-A, is created to read as follows:

Fee Schedule 245-A is hereby adopted for Road Division Services.

If the combined fee applied to a project based on the individual fees listed exceeds \$1,000, the County will, if timely requested by the applicant, monitor its actual time relative to the project and bill the applicant for the actual hours at \$75 per hour. Payment shall be made to the County within 30 days of billing.

If an individual project scope is within the road surface or road shoulder and the combined fee exceeds \$3000, the Franchisee may enter into an agreement with the County to recoup costs for the repair and/or guarantee of repair to County property.

If the County determines that costs due to a project should be billed on an hourly basis instead of utilizing the fee schedule, it may monitor its hours relative to the project and bill the applicant at \$75 per hour. Payment shall be made to the County within 30 days of billing. Final approval will be dependent upon payment.

Refunds may be requested when an application is withdrawn or denied prior to the County expending the full amount of the fee. An example would be if a road approach was denied after the initial field inspection of the proposal and the final field inspection of the work and permit processing would not be needed. In this case, half of the fee may be refunded.

ADOPTED this ninth day of January 2007



ATTEST:

Trish Holden
Trish Holden, CMC, Clerk of the Board

BOARD OF CLALLAM COUNTY COMMISSIONERS

Stephen P. Tharinger
Stephen P. Tharinger., Chair

Michael C. Chapman
Michael C. Chapman

Howard V. Doherty, Jr.
Howard V. Doherty, Jr.

ROAD DIVISION FEE SCHEDULE 245-A EFFECTIVE 2007		
SERVICE	FEE	REFERENCE
Standard Residential Drainage Plan Review	\$30/plan	
Non-standard Residential Drainage Plan Review ¹	\$125/plan	
Non-standard Residential Drainage Plan Review Within a Critical Area	\$180/plan	
Engineered Non-residential Drainage Plan Review	\$.015/sf of equivalent impervious surface; \$340 minimum	
Pre-application Review	\$125/each	
Plat Application Review	\$120/each	
Road Impact Review	\$1.35 per average daily trip (ADT); \$130 minimum	
Survey Review	\$125/each	
Miscellaneous	\$75/hour	
Road Approach Permit Review	\$180/each	
Right-of-Way Use Permit Review	\$180/each	
Right-of-Way Permit Review – Push, Bore, Overhead	\$180/each ²	
Right-of-Way Permit Review – Open Cut Road Surface	\$60 per linear foot ³ \$180 minimum	
Right-of-Way Permit Review – Open Cut Road Shoulder	\$30 per linear foot ³ \$180 minimum	
Right-of-Way Permit Review – Open Cut Beyond Road Shoulder	\$180 minimum	
Right-of-Way Permit Review – Commercial Use	Recover all costs per special arrangement; \$500 minimum	
Right-of-Way Permit Review – Special Use	Recover all costs beyond legitimate public use; \$160 minimum	
Motorist Information Sign Annual Fee	\$200/each \$35	
Right-of-Way Vacation Petition	\$800	

¹ Category includes Alternate Method and Residential Engineered Plans outside Critical Area jurisdiction.

² Base permit fees will be waived for work that results in improved roadside safety by removing existing hazardous utilities from the clear zone. If existing hazardous utilities are not removed from the clear zone and the roadside is made safer, a reduced fee will be allowed. Clear zones will be evaluated in accordance with criteria in effect at the time; currently WSDOT Design Manual Chapter 700.

³ The linear foot fee will be waived for a trench that open cuts the road prism when the work is coincident with a County road reconstruction project resulting in the entire roadbed, from the base up, being reconstructed at the location of the open cut.