

HD
7/31

An ordinance amending articles 4.20, 6.20, 9.30.010, 9.40 and 9.50 and the addition of a new section 5.15 to the Clallam County Home Rule Charter

BE IT ORDAINED BY THE BOARD OF CLALLAM COUNTY COMMISSIONERS:

Chapter -----

(Title of Chapter)

Sections:

- .010 Home Rule Charter amendment.
- .020 Format.
- .030 Charter new section and amendment language.

.010 Home Rule Charter Amendment.

Pursuant to Clallam County Home Rule Charter Article XI, §11.20.40, the Board of County Commissioners directs that the amendatory language set forth in subsection .030 be submitted to the voters of Clallam County at the next November election occurring at least 90 days after enactment of this ordinance.

.020 Format.

A new section proposed for addition to the Home Rule Charter shall be prefaced with the words "NEW SECTION" in capital letters. An amendment to an existing section of the Home Rule Charter shall underscore language proposed to be added and language proposed to be deleted from an existing section shall be struck through and placed between double parentheses.

.030. Charter New Section and Amendment Language.

Section 4.20: Powers and Duties

All other elected officials shall exercise the powers and duties of their respective offices as provided by law, except as such powers and duties are altered or modified by any other provision of this Home Rule Charter. ~~((All elected officials and their departments shall utilize the personnel, budgeting, purchasing, property control and records management systems established by the Commissioners through ordinance except insofar as such utilization would be contrary to the powers and duties of the constitutional officers.))~~ The Prosecuting Attorney will serve as ex-officio coroner without extra compensation.

Section 5.15: Department of Finance "NEW SECTION"

The Commissioners shall by ordinance establish the Department of Finance. The department head shall have the title of Chief Financial Officer and shall be appointed by the Commissioners with input from the County Administrator. This department shall have those powers and duties delegated to it via a Resolution of the Commissioners. Said powers and duties may include powers and duties previously within the purview of the Auditor. In conformity with all laws and regulations relating to budgeting and expenditures, the Chief Financial Officer shall be authorized to hire staff as needed and as funded by the Commissioners.

Section 6.20: Duties and Responsibilities

The Administrator shall be directly responsible to the Commissioners, and he or she shall serve the Commissioners and the county by making recommendations concerning the affairs of the county as may be necessary; keeping the Commissioners advised as to the needs of the county and making recommendations when appropriate; ~~((preparing and submitting the proposed annual budget to the~~

~~Commissioners;))~~ supervising, performing, and delegating other responsibilities as may be prescribed by this Charter or be required of him or her by ordinance or resolution of the Commissioners. The Administrator and any other officer or officers of the county are authorized to exercise and perform any of their duties or responsibilities through any of their respective subordinates.

(Amendment proposed by the Charter Review Commission and approved by the voters November 7, 1989. Amendment proposed by the Charter Review Commission and approved by the voters November 5, 2002.)

Section 9.30.010: Submission of Proposed Annual Budget

The ~~((Administrator))~~ Chief Financial Officer shall recommend a proposed annual budget to the Board of Commissioners.

(Amendment proposed by the Charter Review Commission and approved by the voters November 4, 2003.)

Section 9.40: Final Budget Narrative

The ~~((Administrator))~~ Chief Financial Officer shall develop, no later than 60 days following the adoption of the annual county budget by the Board of Commissioners, a narrative summary of the adopted annual county budget.

The narrative summary shall include:

- a budget overview
- an explanation of the methodologies used to determine revenues and expenditures
- a summary of each department's mission, function, goals, workload, revenues, expenditures, and grant funding sources

(Amendment proposed by the Charter Review Commission and approved by the voters November 4, 2003.)

Section 9.50: Mid-Year Budget Review


The Board of Commissioners shall schedule and hold in a public hearing a mid-year budget review no later than July 31 of each year. The review shall consist of at least a detailed discussion of the revenues received, revenues expected, expenditures made, and expenditures expected.

Explanations shall be provided to the Board by the ~~((Administrator))~~ Chief Financial Officer for variances occurring in the current year budget, and the ~~((Administrator))~~ Chief Financial Officer shall make proposals on how those variances may be addressed by the Board.

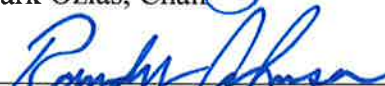
(Amendment proposed by the Charter Review Commission and approved by the voters November 4, 2003.)

ADOPTED this thirty-first day of July 2018


BOARD OF CLALLAM COUNTY COMMISSIONERS



Mark Ozias, Chair



Randy Johnson



Bill Peach

ATTEST:



Loni Gores, Clerk of the Board